

**City of Independence
Heritage Commission Meeting Minutes**

Meeting Date: July 6, 2010

Location: Council Chambers

Commissioners Present: Jeffrey Shawhan, Mike Calvert, Cody Fann, Tim Grove, Jean Kimball, Jim Legge, Sam Rushay, Duane Stephens, and Larry Villalva

Commissioners Absent: None

Staff: Wendy Shay, Historic Preservation Manager

I. AGENDA

It was moved by Ms. Kimball, seconded by Mr. Stephens and approved 9-0 to accept the agenda.

II. MINUTES

It was moved by Mr. Calvert, seconded by Ms. Kimball and approved 9-0 to accept the Heritage Commission Minutes for the meetings of April 6, 2010 and June 1, 2010, as presented.

III. DISCUSSION & ACTION ITEMS

Angie Gabler, from Susan Richards Johnson & Associates, gave a brief introduction and presentation regarding the revision of the City's Heritage District Design Guidelines.

Ms. Shay stated that she would be happy to forward any comments or questions from the Commission to the consultants at any time. The first public meeting will be held on Wednesday, September 8, 2010. The location has yet to be determined.

Mr. Rushay inquired about any feedback from the public about the layout of the guidelines up to this point.

Ms. Shay stated that she has never had any direct public feedback regarding the use or layout of the design guidelines.

Ms. Kimball inquired about whether the guidelines will be posted on-line.

Ms. Shay stated that the current guidelines are already on-line and that the revised version will also be available on the City's web site.

IV. REPORTS & COMMENTS

A. Public Comment

No members of the public were present.

B. Heritage Commission

Mr. Rushay suggested that a representative from the Heritage Commission attend Planning Commission and City Council meetings on a rotating basis. He felt that it may be good to have a presence at each meeting by a member of the Heritage Commission, so he recommended that Commission members review meeting agendas to determine whether or not to attend meetings.

Chair Shawhan suggested that Mr. Rushay propose a schedule.

Ms. Shay offered to circulate the schedule via e-mail.

Mr. Villalva gave a brief update concerning work proposed for the Truman Historic Site properties.

C. Staff

Ms. Shay provided an update about the changes made to the Higher Ground Hotel plan located at 200 North Delaware. The plan was revised with the removal of a front yard pool and the installation of a coy pond.

Ms. Shay mentioned that at a previous meeting it was proposed to move the start time of the Heritage Commission meetings from 6:30p.m. to 6p.m. to coincide with the start times of the Planning Commission and City Council meetings.

It was moved by Ms. Kimball, seconded by Mr. Stephens and approved 9-0 to move the start time of the Heritage Commission meetings from 6:30p.m. to 6p.m.

Ms. Shay introduced Cody Fann, new Commission member and announced that Mr. Grove was re-appointed to the Commission.

Mr. Fann gave a brief summary as to why he looked forward to working on the Commission.

Ms. Shay stated that she is working with several volunteers including Mr. Calvert and the Civil War Roundtable of Western Missouri, to collect information on all extant buildings and structures built prior to 1870.

She also stated that a ghost tour is proposed for the next McCoy Neighborhood event in October. Ms. Shay also solicited suggestions for future events.

V. ADJOURN

It was moved by Mr. Grove, seconded by Mr. Legge, and approved 9-0 to adjourn.